

8/4/11  
Chitish (Shan)  
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GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
RAILWAY BOARD

RB/L&A No. 006/2011

No.2011/LMB/10/3

New Delhi, dt. 05.04.2011

The General Managers  
All Zonal Railways  
Production Units, etc.

The Director General,  
RDSO/Lucknow  
Railway Staff College, Vadodara  
The Director, IRICEN/Pune

**Sub: Maintenance of staff quarters/colonies - ensuring "basic facilities" and activation of Colony Committee**

Though instructions on maintenance of staff quarters/colonies have been issued from time to time, the implementation thereof has not been satisfactory. The issue has also been raised by Staff Federations during the meeting with Board (ME) recently wherein it was mentioned that the maintenance of staff quarters on Zonal Railways has not been satisfactory.

In the light of the above, Board has decided that basic facilities in a quarter, namely water supply, non leaky roof/walls, proper doors /windows proper sewerage & sanitary arrangements and proper drainage must be ensured at all times. Railway should give priority attention to these works.

Zonal Railways and Divisions should maintain a data base on these Basic Facilities and time bound action plan should be drawn to make good the deficiencies in the basic facilities in the quarters.

Para 225 of Indian Railways Work Manual provides for formation of Colony Committees for maintenance of quarters/colonies. Railway should activate (and set up the Committee wherever not there) the Colony Committees and associate them in planning/inspection/monitoring of maintenance works as per the details given in the Manual.

Railways and other units should send compliance of the above. Action plan should be sent to Board office by 19.05.2011.

  
(M.K.Panda)  
DDL-1  
Railway Board

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