

GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
RAILWAY BOARD

NO.E (G)/ 2012/FE-01-3(SOP)

New Delhi, Date: 21 -08-2012

The General Managers,
All Indian Railways/Production Units,
(As per standard list).

Sub: Standards of Operating Procedures (SOP) on membership of
professional bodies and re-imburement of membership fee.

Ref: **Board's letter of even number dated 13-07-2011.**

Several instructions have been issued from time to time on the subject of recognition of reputed professional Institutions/Societies (both national and International) and on the procedures, terms and conditions governing such re-imburement with an objective to encourage Railway personnel take membership and avail of re-imburement to the tune of 90% of membership fee.

2. The question of having a self-contained booklet on the subject which provides for the relevant guidelines in a summarized form and providing therewith interpretations of the intricate instructions/orders pertaining to the subject was under consideration for quite some time. A booklet as **Standards of operating Procedure (SOP)** in bilingual form has been prepared on the subject and is enclosed which may facilitate smooth implementation of the policies on the subject.

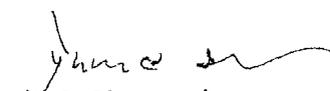
3. The booklet must not be used as a substitution to the original instructions but to be used only as guidelines/hand out.

4. **Wide publicity may be given at all relevant levels.**

5. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

6. Please acknowledge receipt.

DA: As above (One set of SOP)


(P.P.Sharma)
Executive Director Estt.(Gen.)
011- 23383315

NO. 2 (G)-2012/FE-01-3(SOP)

Standards of Operating Procedure

On

**SUBJECT: Membership of professional
institutions/societies and
reimbursement of membership fee.**

Prepared By:

BRANCH: Establishment (General) (DESK-II)

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Many a times, there has been felt an urgent need to have a booklet giving the relevant details on the subject of "recognizing of professional institutes/societies for membership by Railway Officers/Supervisors and reimbursement of membership fees". Though there are issued several instructions on inclusion of professional institutions/societies it is pertinent to have a consolidated list of such recognized institutions and the relevant instructions governing recognition and reimbursement of fee with due regard to the terms and conditions of taking membership and claiming reimbursement thereof. It is in this direction a small effort has been placed into action to prepare the instant booklet giving the essence of relevant instructions as Standards of Operating Procedures in a summarized form which will enable the end users to be clear of the rule positions on the subject and facilitate smooth implementation of the instructions.

It may be noted that the booklet must not be used as a substitution to the original instructions but to be used just as a handout outlining the gist of instructions issued so far. It must not be quoted anywhere and in case of any doubt the original instructions may be referred to. Any change or addition will be interpolated suitably as and when necessary.

Genesis of the policy:

The Railway Accident Enquiry Committee, 1978, in their recommendation No. 67 contained in Part II of their Report, had recommended that *"encouragement should be given to all officers and supervisors to take up membership of technical and professional Institutions and Societies in this country as well as abroad and membership fee and subscription paid by such Officers/Sr. Supervisors should be reimbursed"*.

The above recommendation of the Committee was accepted in principle by Railway Board. Initially, the facility of 90% re-imbusement of membership fee was extended only to the Principal HODs and Principals of Technical Institutions for taking up membership of one professional National and one International Institution/Society. Subsequently keeping in view the fast pace of technological advancement, the indispensability of professional management aptitude in every human constituent, the vast dependency on

the usage of ICT the scheme/facility, of allowing membership in reputed professional institutions/societies, has been under continuous review by Railway Board and gradually other categories of Railway Officers/Sr. Supervisors has been brought under the ambit of the scheme/facility with the objective of creating better human assets for Organisation Development by way of encouraging for self learning and development. (Refer letter No. E(G)99 FE1-1 Dated 10-08-2000)

Present Policy:

Railway officers from the level of Sr. Supervisors in Pay Scale Rs.7450-11500 and Rs.6500-10500 (both pre-revised) and above are entitled to take membership in professional institutions/societies of both national and international level and have the membership fee reimbursed to the tune of 90% of the membership fee subject to the laid down conditions given below.

Eligibility:

❖ For taking membership:-

1. Any serving Railway officer in the pay Scale Rs.7450-11500 and Rs.6500-10500 (both pre-revised) and above,
2. Officers in JA Grade and above can take up membership of a maximum of five professional national/international Institutions/Societies of which not more than two can be international professional Institutions/Societies.
3. Officers below the level of JA Grade and up to Sr. Supervisors in the grade of Rs.7450-11500 and Rs.6500-10500 (both pre-revised) are allowed to take membership of two professional Institutions/Societies of which not more than one can be international.

(Refer letter No. E(G) 2004 FE1-5 Dated 16-09-2004)

❖ **For reimbursement of membership fee:-**

Re-imbusement to the tune of 90% of the annual or life membership fee paid by the officer can be made. (Ref. letter No. E(G)99 FE1-1 dated 19/3/99, 5/5/99 and 10/8/2000).

Sanctioning Authorities:

- General Managers have been delegated powers to sanction 90% re-imbusement of membership fee to officers of JA Grade and above up to a maximum of three professional Institutions/Societies of which not more than one can be international.
- In respect of officers below the level of JA grade up to Sr. Supervisors in grade of Rs.7450-1150 (RSRP) and Rs.6500-10500 (RSRP), the General Managers have been delegated power to sanction 90% re-imbusement of membership fee in respect of two professional Institutions/Societies including one international Institution.
- In the cases of officers/Sr.Supervisors who wish to take up membership of professional Institutions/Societies beyond the limit of three Institutions/Societies(for JA grade and above) and two institutes/societies(in case of officers below JA grade and up to Sr.Supervisors) (which can be sanctioned by the General Managers), prior approval of Railway Board would be necessary. (Ref. Letter No. E(G) 2004 FE1-5 Dated 16-09-2004)

Procedure:

On being satisfied of the justification/relevance and on other requirements such as receipts etc. of such membership the claims are considered for reimbursement by the competent authorities. In case of membership claim beyond the limit stipulated for the GMs, in deserving cases, Railway Units may send proposals to Railway Board in consultation with their FA&CAO along with General Manager's recommendations for seeking sanction of Railway Board. (Ref. Letter No. E (G) 2004 FE1-5 dated 16/9/2004)

Terms and Conditions:

- ✓ Confirmation of membership to the numbers limit i.e 05 for officers above JA grade and 02 for officers below JA grade and up to Sr.Supervisors,
- ✓ Confirmation to the sanctioning authority stipulation i.e. 03 for officers above JA grade and 02 for officers below JA grade and up to Sr.Supervisors by the concerned GM and beyond that the Railway Board,
- ✓ Confirmation to maximum limit of membership of International institutions i.e. 02 in case of JA grade officers and above and 01 for officers below JA grade and up to Sr.Supervisors,
- ✓ Re-imburement to the tune of 90% would be admissible in respect of both, annual as well as life membership of national/international Institutions/Societies. (Ref. Letter No. E(G)99 FE1-1 dated 5/5/99),
- ✓ Re-imburement (90%) of membership fee is admissible only in respect of annual/life membership fee and no re-imburement is admissible in respect of the amount paid by the officers/Sr. Supervisors other than membership fee like registration fee, admission fee, etc. (Ref. Letter No. E(G)2005 FE1-2 dated 12/12/2005)
- ✓ Confirmation to the requirements such as original receipts (cash payment/ card payment/net payment), certification by HODs or as the case may be in regard to relevance of such membership etc.
- ✓ The facility has not been extended to the retired Railway personnel,
- ✓ Relevance of membership shall be evaluated, as far as possible, with respect to the existing as well as possible future sphere of responsibilities.

Important Note:

1. Proposal for recognition of institutions/societies are taken up either on receipt of the same from any individual or department or suo-moto.

2. While proposing for enlisting the institutions both national and international the following aspects are examined;
 - *Reputation of the organisation,*
 - *Amount of Fees,*
 - *Usefulness to Railway Personnel (to his/her sphere of responsibilities) and to the organisation,*
 - *Relevance of the field in the present scenario,*
 - *Proportion in the list of existing enlisted institutions , and*
 - *Financial implications.*

Recognised professional institutions/societies as on date:

In order to encourage Railway personnel in the entitled level/grade to take up membership of reputed professional Institutions/Societies from different disciplines, Railway Board have, till date, recognized 77 professional National Institutions/Societies and 56 professional International Institutions/Societies from different disciplines to choose from.

Lists of such professional Institutions/Societies (national and international) are given as Annexure-'A' and 'B'.

Annexure-'A'**■ List of professional Institutions/Societies (National)**

1. All India Dental Association,
2. All India Management Association,
3. All India Ophthalmological Society,
4. Association of Microbiologists of India,
5. Association of Minimal Access Surgeons of India,
6. Association of Otolaryngologists of India,
7. Association of Physicians of India,
8. Association of Plastic Surgeon of India,
9. Association of Thoracic & Cardiovascular Surgeons of India,
10. Association of Tuberculosis of India,
11. Cardio logical Society of India,
12. Centre for Transportation Research & Management,
13. The Chartered Institute of Logistics and Transport –India(CILT-India),
14. Computer Society of India,
15. Diabetic Association of India,
16. Dental Council of India,
17. Geriatric Society of India,
18. Indian Academy of Pediatrics,
19. Indian Association of Dermatologists & V.D.,
20. Indian Association of Gastro-intestinal endo-Surgeons,
21. Indian Association of Occupational Health,
22. Indian Association of Pathologist – Microbiologists,
23. Indian Building Congress,
24. Indian Cancer Society (Surgeons),
25. Indian Cancer Society & Indian Association of Oncology,
26. Indian Concrete Institute,
27. Indian Economic Society,
28. Indian Geotechnical Society,
29. Indian Institute of Foundry Men,
30. Indian Institute of Material Management,
31. Indian Institute Metals,
32. Indian Institute of Public Administration,
33. Institution of Valuers,
34. Indian Institute of Welding,
35. Indian Institution of Bridge Engineers,
36. Indian Medical Association,
37. Indian National Group of the International Association of Bridge and Structural Engineers,
38. Indian Orthopedics Association,

39. Indian Psychiatric Society,
40. Indian Public Health Association, Association Prof. of Prev & Social Medicine,
41. Indian Radiological & Imaging Association,
42. Indian Railway Institute of Logistic & Material Management,
43. Indian Roads Congress,
44. Indian Society of Blood Transfusion & Immunochamatology,
45. Indian Society of Deptt. of Anesthesiology Anesthetists,
46. Indian Society of Endocrinology,
47. Indian Society of Gastroenterology,
48. Indian Society for Training & Development (ISTD),
49. Institute of Chartered Accountants of India,
50. Institute of Chartered Financial Analysts of India, Hyderabad,
51. Institute of Cost & Works Accountants,
52. Institute of Internal Auditors (India),
53. Institute of Permanent Way Engineers,
54. Institute of rail Transport,
55. Institute of Rolling Stock Engineers,
56. Institute for Defence Studies & Analysis (IDSA),
57. Institution of Electronics & Telecommunication Engineers,
58. Institution of Engineers (India),
59. Institution of Industrial Engineers, India,
60. Institution of Mechanical Engineers, India,
61. Institution of Plant Engineers, India,
62. Institution of Railway Electrical Engineers, Tilak Bridge,
63. Institution of Railway Signal & Telecommunication Engineers (IRSTE), Secunderabad,
64. Institution of Work Study, India,
65. National College of Chest Physicians,
66. National HRD Network,
67. National Institute of Personnel Management,
68. National Productivity Council, India,
69. Neurological Society of India,
70. Pacific Telecommunications Council – India Foundation,
71. Quality Council of India,
72. Society of Biological Chemists of India,
73. The Association of Surgeons of India,
74. The Federation of Obstetric & Gynecological,
75. The Indian Council for Arbitration,
76. The Institute of Company Secretaries of India, and
77. The Urology Society of India.

■ List of professional Institutions/Societies (International)

1. Academy of Management, USA.
2. American Academy of Paediatrics
3. American Association of Gyneacologists, Laparoscopists.
4. American Association of Immunologists
5. American College of Cardiology
6. American Railway Engineering Association
7. American Society of Civil Engineers
8. American Society of Heating, Refrigeration and Air-conditioning Engineers, Inc. 17 91, Tullic Circle, NE, Atlanta, GA 30329, Tel (404)636-8400(USA).
9. American Society of Mechanical Engineers
10. American Society of Non-destructive Testing, INC.(ASNT), Corporate Processing Deptt. 0901, Columbus, OHIO – 43271 – 0901, Tel. 800/222-2768, 614/274-6003, FAX No. 614/274-6899
11. Association of American Medical Colleges.
12. Association of American Rail Road, (Signal Section), 30 Vesey Street, NewYork, N.Y.
13. Association of Locomotive Maintenance Officers, USA
14. British Medical Association, London
15. British Orthopaedic Association and the Royal Association for Disability and Rehabilitation.
16. Chartered Institute of Management Accountants (UK) London
17. Chartered Institute of Transport (London).
18. Council for Postgraduate Medical Education in England and Wales
19. European Renal Association – European Dialysis and Transplant Association, P.O. Box-23, c/o P.T.Bastia, 1-35030 Bastia di Revolon (PD), Italy.
20. Illumination Engineering Society of North America, 345, East 47th Street, New York NY 10017.
21. Institute of Chartered Accountants of England & Wales
22. Institute of Civil Engineers (U.K.).
23. Institution of Engineering & Technology, Savoy Place, London, WC 2R OLB, Tele/ No.(01) 240 1871. Electrical Engineers (London)
24. Institute of Electrical and Electronics Engineers, (IEEE), Inc. 345, East 47th St. New York, NY 10017.
25. Institute of Industrial Managers
26. Institute of Management Services, 1, Cecil Court, London Road, Engield Middx, EN2 6DD. Tel(01)363-7452.
27. Institute of Opthamology, London
28. Institute of Purchase and Supply, U.K
29. Institute of Railway Signal Engineers, Room No. 710, Eustonhouse, London N.W.1.(UK).

30. Institute of Refrigeration, Kelvin House, 76 Mill Lane, Carshalton, Tel. (01)647-7033
31. Institution of Electrical Engineers, Savoy Place, London, WC 2R OLB, Tel. (01)240-1871
32. Institution of Lighting Engineers, Lennox House, 9, Lawford Road, Rugby, Warwicks-
CV21 2 DZ, Tel. (0788)76492
33. Institution of Mech. Engineers (London) U.K.
34. Institution of Mechanical Engineers, 1, Birdcage Walk, London, Tele (01)222-7899
35. Institution of Production Engineers, U.K
36. Institution of Structural Engineers (UK).
37. International Commission of Occupational Health (ICOH).
38. International Federation of Gynae & Obs. and Family Health
39. International Society of Nephrology, Avenue de Tervueren, 300, B-1150
Brussels, Belgium, Tel. +3227431546.

40. International Union against Tuberculosis and Chest Disease, Paris
41. International Epidemiological Association, 38,, Ismailiah Sreet, Apt 201,
Mostafa Kamel, Alexandria, Egypt Tel/Fax + 203 546 75 76.

42. Journal of American Medical Association
43. Medical Foundation, Sydney. (Only for Perambur Super specialists).
44. Medical Research Council, London.
45. Medical Research Council of Canada.
46. Medical Society of Clinical Pathologists.
47. Medical Society of the State of New York.
48. Royal College of Surgeons of England
49. Royal Economic Society (UK) London
50. Royal Institute of Public Health
51. Scottish Council for Postgraduate Medical Education
52. Society of Orthopaedic Medicine
53. Society for Human Resource Management (SHRM)
54. Surgery Gynecology and Obstetrics – Journal of American College of Surgeons.
55. The Institute of Management Services, (TIMS) Westminster St. Providence, RIO2903
(USA).
56. The Society of Manufacturing Engineering, USA.

सं.ई (जी)-2012/एफ ई-01-3(एस ओ पी)

**विषय: व्यावसायिक संस्थानों/सोसायटियों की
सदस्यता और सदस्यता शुल्क की प्रतिपूर्ति**

के संबंध में

मानक कार्य पद्धति

शाखा: स्थापना(सामान्य) (डेस्क-II)

अनुक्रमणिका

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अनेक बार एक पुस्तिका की तात्कालिक आवश्यकता अनुभव की गई है जिसमें "रेल अधिकारियों/पर्यवेक्षकों की सदस्यता के लिए व्यावसायिक संस्थानों/सोसायटियों को मान्यता प्रदान करने और सदस्यता शुल्क की प्रतिपूर्ति" विषय के संबंध में संगत ब्यौरा दिया गया हो। यद्यपि व्यावसायिक संस्थानों/सोसायटियों को सम्मिलित करने के लिए अनेक अनुदेश जारी किए जा चुके हैं तथापि सदस्यता लेने और तत्संबंधी प्रतिपूर्ति का दावा करने की निबंधन एवं शर्तों का यथोचित उल्लेख करते हुए ऐसे मान्यताप्राप्त संस्थानों और मान्यता एवं शुल्क की प्रतिपूर्ति को शासित करने वाले संगत अनुदेशों की एक समेकित सूची का होना समीचीन है। इसी दिशा में एक त्वरित पुस्तिका तैयार करने के लिए यह एक छोटा सा प्रयास किया गया है जिसमें एक सारांशकृत मानक कार्यपद्धति के रूप में संगत अनुदेशों का सार दिया गया है। यह अंतिम उपयोगकर्ताओं को नियमों को स्पष्ट तरीके से समझने में समर्थ बनाएगी और अनुदेशों के सुचारु क्रियान्वयन में सहायता करेगी।

कृपया यह नोट करें कि इस पुस्तिका को मूल अनुदेशों के विकल्प के रूप में प्रयोग नहीं किया जाए बल्कि अभी तक जारी किए गए अनुदेशों के सार का खाका प्रस्तुत करने वाले हैंडआउट के रूप में प्रयोग किया जाए। इसे कहीं भी कोट न किया जाए और किसी भी संदेह के मामले में मूल अनुदेशों का अवलोकन किया जाए। जब कभी आवश्यक होगा तब किसी भी परिवर्तन या परिवर्धन को उपयुक्त रूप से अंतर्वेशित किया जाएगा।

नीति का आरंभिक बिंदु:

रेल दुर्घटना जांच समिति, 1978 ने अपनी रिपोर्ट के भाग II में अंतर्विष्ट सिफारिश सं. 67 में सिफारिश की थी कि "सभी अधिकारियों और पर्यवेक्षकों को इस देश और विदेश में तकनीकी एवं व्यावसायिक संस्थानों और सोसायटियों की सदस्यता लेने के लिए प्रोत्साहित किया जाना चाहिये तथा ऐसे अधिकारियों/वरिष्ठ पर्यवेक्षकों द्वारा प्रदत्त सदस्यता शुल्क एवं चंदा की प्रतिपूर्ति की जाए।"

रेलवे बोर्ड द्वारा समिति की उपर्युक्त सिफारिश को सैद्धांतिक रूप में स्वीकार कर लिया गया था। आरंभ में, केवल एक व्यावसायिक राष्ट्रीय और एक अंतर्राष्ट्रीय संस्थान/सोसायटी की सदस्यता लेने के लिए केवल प्रमुख विभागाध्यक्षों और तकनीकी संस्थानों के प्राचार्यों को सदस्यता शुल्क की 90% प्रतिपूर्ति की सुविधा उपलब्ध कराई गई थी। तत्पश्चात, तकनीकी प्रगति की तीव्र गति, हरेक मानव संघटक में व्यावसायिक प्रबंधन अभिरुचि की अपरिहार्यता, आई.सी.टी. के उपयोग पर विशाल निर्भरता को देखते हुए प्रतिष्ठित व्यावसायिक संस्थानों/सोसायटियों में सदस्यता की अनुमति देने की योजना/सुविधा की रेलवे बोर्ड द्वारा सतत समीक्षा की जाती रही है और स्वविद्याप्राप्ति और विकास को प्रोत्साहित करने के द्वारा संगठन के विकास हेतु बेहतर मानव परिसंपत्तियों का सृजन करने

के उद्देश्य से रेल अधिकारियों/वरिष्ठ पर्यवेक्षकों की अन्य कोटियों को उत्तरोत्तर इस योजना/सुविधा की परिधि में लाया गया है। (संदर्भ: दिनांक 10-08-2000 का पत्र सं. ई(जी)99एफई1-1)

वर्तमान नीति:

वेतनमान 7450-11500 रुपये और 6500-10500 रुपये (दोनों पूर्व-संशोधित) में वरिष्ठ पर्यवेक्षक के स्तर से और उससे ऊपर के रेल अधिकारी राष्ट्रीय और अंतर्राष्ट्रीय, दोनों स्तरों के व्यावसायिक संस्थानों/सोसायटियों में सदस्यता लेने और निम्नलिखित निर्धारित शर्तों के अध्यक्षीन सदस्यता शुल्क के 90% की सीमा तक सदस्यता शुल्क की प्रतिपूर्ति लेने के हकदार हैं।

पात्रता:

❖ सदस्यता लेने हेतु:-

1. 7450-11500 रुपये और 6500-10500 रुपये (दोनों पूर्व-संशोधित) और उससे ऊपर के वेतनमान में कोई भी सेवारत रेल अधिकारी,
2. कनिष्ठ प्रशासी ग्रेड और उससे ऊपर के अधिकारी अधिकतम पांच व्यावसायिक राष्ट्रीय/अंतर्राष्ट्रीय संस्थानों/सोसायटियों की जिनमें दो से अधिक अंतर्राष्ट्रीय व्यावसायिक संस्थान/सोसायटी न हों, सदस्यता ले सकते हैं।
3. कनिष्ठ प्रशासी ग्रेड के स्तर से नीचे के और 7450-11500 रुपये और 6500-10500 रुपये (दोनों पूर्व-संशोधित) के ग्रेड में वरिष्ठ पर्यवेक्षकों के स्तर तक के अधिकारियों को दो व्यावसायिक संस्थानों/सोसायटियों की जिनमें से एक से अधिक अंतर्राष्ट्रीय नहीं हो सकता है, सदस्यता लेने की अनुमति है।

(संदर्भ: दिनांक 18-09-2004 का पत्र सं. ई(जी) 2004 एफई1-5)

❖ सदस्यता शुल्क की प्रतिपूर्ति हेतु:-

अधिकारी द्वारा प्रदत्त वार्षिक या आजीवन सदस्यता शुल्क के 90% की सीमा तक प्रतिपूर्ति की जा सकती है। (संदर्भ: दिनांक 19/3/99, 5/5/99 और 10/8/2000 का पत्र सं. ई(जी) 99 एफई1-1)।

स्वीकृति देने वाला प्राधिकारी:

- महाप्रबंधकों को कनिष्ठ प्रशासी ग्रेड और उससे ऊपर के अधिकारियों के लिए अधिकतम तीन व्यावसायिक संस्थानों/सोसायटियों के जिनमें से एक से

अधिक अंतर्राष्ट्रीय नहीं हो, सदस्यता शुल्क की 90% प्रतिपूर्ति स्वीकृत करने की शक्तियां प्रत्यायोजित की गई हैं।

- 7450-1150 रुपये (आर एस आर पी) और 6500-10500 रुपये (आर एस आर पी) के वेतनमान में कनिष्ठ प्रशासी ग्रेड के स्तर से नीचे के अधिकारियों से लेकर वरिष्ठ पर्यवेक्षकों तक के अधिकारियों के संबंध में, महाप्रबंधकों को एक अंतर्राष्ट्रीय संस्थान सहित दो व्यावसायिक संस्थानों/सोसायटियों के सदस्यता शुल्क की 90% प्रतिपूर्ति स्वीकृत करने की शक्तियां प्रत्यायोजित की गई हैं।
- उन अधिकारियों/वरिष्ठ पर्यवेक्षकों के मामले में जो तीन संस्थानों/सोसायटियों की सीमा (कनिष्ठ प्रशासी ग्रेड और उससे ऊपर के लिए) और दो संस्थानों/सोसायटियों की सीमा (कनिष्ठ प्रशासी ग्रेड से नीचे और वरिष्ठ पर्यवेक्षकों तक के स्तर के अधिकारियों के लिए) से अधिक व्यावसायिक संस्थानों/सोसायटियों की सदस्यता लेना चाहते हैं (जिसकी महाप्रबंधक द्वारा स्वीकृति दी जा सकती है) रेलवे बोर्ड का पूर्वानुमोदन आवश्यक होगा। (संदर्भ: दिनांक 18-09-2004 का पत्र सं. ई(जी) 2004 एफई1-5)

कार्यविधि:

औचित्य/प्रासंगिकता और अन्य अपेक्षाओं जैसे ऐसी सदस्यता की रसीद आदि के संबंध में संतुष्ट होने पर, सक्षम प्राधिकारियों द्वारा प्रतिपूर्ति हेतु दावों पर विचार किया जाता है। महाप्रबंधकों के लिए अनुबद्ध सीमा से अधिक सदस्यता दावे के मामले में, सुपात्र मामलों में रेलवे इकाइयां रेलवे बोर्ड की स्वीकृति मांगने के लिए महाप्रबंधक की अनुशंसाओं के साथ अपने विसमुलेधि के परामर्श सहित प्रस्तावों को रेलवे बोर्ड भेज सकती हैं। (संदर्भ: दिनांक 18/9/2004 का पत्र सं. ई(जी) 2004 एफई1-5)

निबंधन एवं शर्तें:

- ✓ संख्या की सीमा के अनुरूप सदस्यता अर्थात कनिष्ठ प्रशासी ग्रेड से ऊपर के अधिकारियों के लिए 05 और कनिष्ठ प्रशासी ग्रेड से नीचे एवं वरिष्ठ पर्यवेक्षकों के स्तर तक के अधिकारियों के लिए 02
- ✓ स्वीकृति देने वाले प्राधिकारी के अनुबंध के अनुरूप, अर्थात कनिष्ठ प्रशासी ग्रेड से ऊपर के अधिकारियों के लिए 03 तक और कनिष्ठ प्रशासी ग्रेड से नीचे एवं वरिष्ठ पर्यवेक्षकों तक के अधिकारियों के लिए 02 तक संबंधित महाप्रबंधक द्वारा तथा उससे अधिक के लिए रेलवे बोर्ड।

- वर्तमान परिदृश्य में उस क्षेत्र की प्रासंगिकता,
- वर्तमान सूचीबद्ध संस्थानों की सूची में समानुपात, और
- वित्तीय निहितार्थ।

वर्तमान तारीख में मान्यताप्राप्त व्यावसायिक संस्थान/सोसायटियां:

पात्र स्तर/ग्रेड के रेल कर्मियों को विभिन्न विषयों के प्रतिष्ठित व्यावसायिक संस्थानों/सोसायटियों की सदस्यता लेने हेतु प्रोत्साहित करने के उद्देश्य से, रेलवे बोर्ड ने आज की तारीख तक विभिन्न विषयों के 77 व्यावसायिक राष्ट्रीय संस्थानों/सोसायटियों और 56 व्यावसायिक अंतर्राष्ट्रीय संस्थानों/सोसायटियों को मान्यता प्रदान की है जिनमें से चयन किया जा सकता है।

ऐसे व्यावसायिक संस्थानों/सोसायटियों (राष्ट्रीय और अंतर्राष्ट्रीय) की सूचियां अनुबंध- 'क' और 'ख' के रूप में संलग्न हैं।

Annexure-'A'**■ List of professional Institutions/Societies (National)**

1. All India Dental Association,
2. All India Management Association,
3. All India Ophthalmological Society,
4. Association of Microbiologists of India,
5. Association of Minimal Access Surgeons of India,
6. Association of Otolaryngologists of India,
7. Association of Physicians of India,
8. Association of Plastic Surgeon of India,
9. Association of Thoracic & Cardiovascular Surgeons of India,
10. Association of Tuberculosis of India,
11. Cardio logical Society of India,
12. Centre for Transportation Research & Management,
13. The Chartered Institute of Logistics and Transport –India(CILT-India),
14. Computer Society of India,
15. Diabetic Association of India,
16. Dental Council of India,
17. Geriatric Society of India,
18. Indian Academy of Pediatrics,
19. Indian Association of Dermatologists & V.D.,
20. Indian Association of Gastro-intestinal endo-Surgeons,
21. Indian Association of Occupational Health,
22. Indian Association of Pathologist – Microbiologists,
23. Indian Building Congress,
24. Indian Cancer Society (Surgeons),
25. Indian Cancer Society & Indian Association of Oncology,
26. Indian Concrete Institute,
27. Indian Economic Society,
28. Indian Geotechnical Society,
29. Indian Institute of Foundry Men,
30. Indian Institute of Material Management,
31. Indian Institute Metals,
32. Indian Institute of Public Administration,
33. Institution of Valuers,
34. Indian Institute of Welding,
35. Indian Institution of Bridge Engineers,
36. Indian Medical Association,
37. Indian National Group of the International Association of Bridge and Structural Engineers,
38. Indian Orthopedics Association,

39. Indian Psychiatric Society,
40. Indian Public Health Association, Association Prof. of Prev & Social Medicine,
41. Indian Radiological & Imaging Association,
42. Indian Railway Institute of Logistic & Material Management,
43. Indian Roads Congress,
44. Indian Society of Blood Transfusion & Immunohematology,
45. Indian Society of Deptt. of Anesthesiology Anesthetists,
46. Indian Society of Endocrinology,
47. Indian Society of Gastroenterology,
48. Indian Society for Training & Development (ISTD),
49. Institute of Chartered Accountants of India,
50. Institute of Chartered Financial Analysts of India, Hyderabad,
51. Institute of Cost & Works Accountants,
52. Institute of Internal Auditors (India),
53. Institute of Permanent Way Engineers,
54. Institute of rail Transport,
55. Institute of Rolling Stock Engineers,
56. Institute for Defence Studies & Analysis (IDSA),
57. Institution of Electronics & Telecommunication Engineers,
58. Institution of Engineers (India),
59. Institution of Industrial Engineers, India,
60. Institution of Mechanical Engineers, India,
61. Institution of Plant Engineers, India,
62. Institution of Railway Electrical Engineers, Tilak Bridge,
63. Institution of Railway Signal & Telecommunication Engineers (IRSTE), Secunderabad,
64. Institution of Work Study, India,
65. National College of Chest Physicians,
66. National HRD Network,
67. National Institute of Personnel Management,
68. National Productivity Council, India,
69. Neurological Society of India,
70. Pacific Telecommunications Council – India Foundation,
71. Quality Council of India,
72. Society of Biological Chemists of India,
73. The Association of Surgeons of India,
74. The Federation of Obstetric & Gynecological,
75. The Indian Council for Arbitration,
76. The Institute of Company Secretaries of India, and
77. The Urology Society of India.

■ List of professional Institutions/Societies (International)

1. Academy of Management, USA.
2. American Academy of Paediatrics
3. American Association of Gyneacologists, Laparoscopists.
4. American Association of Immunologists
5. American College of Cardiology
6. American Railway Engineering Association
7. American Society of Civil Engineers
8. American Society of Heating, Refrigeration and Air-conditioning Engineers, Inc. 17 91, Tullic Circle, NE, Atlanta, GA 30329, Tel (404)636-8400(USA).
9. American Society of Mechanical Engineers
10. American Society of Non-destructive Testing, INC.(ASNT), Corporate Processing Deptt. 0901, Columbus, OHIO – 43271 – 0901, Tel. 800/222-2768, 614/274-6003, FAX No. 614/274-6899
11. Association of American Medical Colleges.
12. Association of American Rail Road, (Signal Section), 30 Vesey Street, New York, N.Y.
13. Association of Locomotive Maintenance Officers, USA
14. British Medical Association, London
15. British Orthopaedic Association and the Royal Association for Disability and Rehabilitation.
16. Chartered Institute of Management Accountants (UK) London
17. Chartered Institute of Transport (London).
18. Council for Postgraduate Medical Education in England and Wales
19. European Renal Association – European Dialysis and Transplant Association, P.O. Box-23, c/o P.T. Bastia, 1-35030 Bastia di Revolon (PD), Italy.
20. Illumination Engineering Society of North America, 345, East 47th Street, New York NY 10017.
21. Institute of Chartered Accountants of England & Wales
22. Institute of Civil Engineers (U.K.).
23. Institution of Engineering & Technology, Savoy Place, London, WC 2R OLB, Tele/No.(01) 240 1871. Electrical Engineers (London)
24. Institute of Electrical and Electronics Engineers, (IEEE), Inc. 345, East 47th St. New York, NY 10017.
25. Institute of Industrial Managers
26. Institute of Management Services, 1, Cecil Court, London Road, Engield Middx, EN2 6DD. Tel(01)363-7452.
27. Institute of Opthamology, London
28. Institute of Purchase and Supply, U.K
29. Institute of Railway Signal Engineers, Room No. 710, Eustonhouse, London N.W.I.(UK).

30. Institute of Refrigeration, Kelvin House, 76 Mill Lane, Carshalton, Tel. (01)647-7033
31. Institution of Electrical Engineers, Savoy Place, London, WC 2R OLB, Tel. (01)240-1871
32. Institution of Lighting Engineers, Lennox House, 9, Lawford Road, Rugby, Warwicks-CV21 2 DZ, Tel. (0788)76492
33. Institution of Mech. Engineers (London) U.K.
34. Institution of Mechanical Engineers, 1, Birdcage Walk, London, Tele (01)222-7899
35. Institution of Production Engineers, U.K
36. Institution of Structural Engineers (UK).
37. International Commission of Occupational Health (ICOH).
38. International Federation of Gynae & Obs. and Family Health
39. International Society of Nephrology, Avenue de Tervueren, 300, B-1150 Brussels, Belgium, Tel. +3227431546.

40. International Union against Tuberculosis and Chest Disease, Paris
41. International Epidemiological Association, 38,, Ismailiah Sreet, Apt 201, Mostafa Kamel, Alexandria, Egypt Tel/Fax + 203 546 75 76.

42. Journal of American Medical Association
43. Medical Foundation, Sydney. (Only for Perambur Superspecialists).
44. Medical Research Council, London.
45. Medical Research Council of Canada.
46. Medical Society of Clinical Pathologists.
47. Medical Society of the State of New York.
48. Royal College of Surgeons of England
49. Royal Economic Society (UK) London
50. Royal Institute of Public Health
51. Scottish Council for Postgraduate Medical Education
52. Society of Orthopaedic Medicine
53. Society for Human Resource Management (SHRM)
54. Surgery Gynecology and Obstetrics – Journal of American College of Surgeons.
55. The Institute of Management Services, (TIMS) Westminster St. Providence, RIO2903 (USA).
56. The Society of Manufacturing Engineering, USA.