

GOVERNMENT OF INDIA / भारत सरकार
MINISTRY OF RAILWAYS / रेल मंत्रालय
RAILWAY BOARD / रेलवे बोर्ड

No: PC-VI/2009/I/1/3

dated 12-12-2012.

**The General Secretary,
AIRF,
4, State Entry Road,
New Delhi.**

**The General Secretary,
NFIR,
3, Chelmsford Road,
New Delhi.**

Sir,

Sub:- Revision of designations of erstwhile Group 'D' staff.

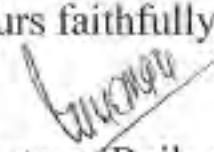
While recommending upgradation of all existing Group 'D' employees to Group 'C' in Grade Pay Rs. 1800 (equivalent to Group 'C' scale of Rs. 2750-4400), 6th CPC in para 3.7.9 of its report has provided that job description of the Group 'D' posts shall be so upgraded and placed in Group 'C', and revised and re-defined with emphasis on multi skilling so that a single employee is able to perform various jobs. Further, DOP&T in their OM dated 30-04-2010 has suggested that single designation may be adopted for posts whose duties are similar in nature. While indicating that designation of Multi-Tasking Staff may be adopted for some common categories of posts (designation and indicative list of duties issued by DOP&T vide their letter ibid is enclosed as **Annexure-I**).

Since all the pre-revised scale of Group 'D' staff (Rs.2550-3200, 2610-3540 & 2650-4000) have been merged and placed in a single revised pay structure PB-1, Grade Pay Rs.1800 (corresponding to pre-revised scale of Rs.2750-4400, revised designations for these staff on Railway are to be issued in consonance with the recommendations of 6th CPC.

Federations are requested to please convey their views on the above proposal regarding grouping/broad-banding of erstwhile Group 'D' staff and revision of their designation keeping in view of above facts in the format enclosed alongwith as **Annexure-II**.

Encl: As above

Yours faithfully,


for Secretary, Railway Board

SN	Category/Existing Designation	Pre-revised Pay Scale (Rs.)	Revised Pay Structure	Federation views regarding Grouping / Broad-banding of erstwhile Group 'D' staff and revision of their designations in view of 6th CPC's recommendations & DOP&T's letter dated 30-04-2010.
1	COMMERCIAL DEPARTMENT			
	Catering Staff :			
1.1	Asstt. Cook	2650-4000	PB-1, GP Rs.1800	
	Bearer Gr.III/Cleaner/Hamal	2550-3200	PB-1, GP Rs.1800	
	Bearer Gr.II/Stall Keeper/Chapati Maker/Courier/Server	2610-3540		
	Hd.Waiter/Hd.Bearer	2650-4000		
	Misc. Group 'D' Staff :			
1.2	Peon	2550-3200	PB-1, GP Rs.1800	
	Jamadar Peon/Duftary	2610-3540		
	Record Sorter	2650-4000		
	Sr.Record Sorter	2750-4400		
1.3	Marker	2650-4000	PB-1, GP Rs.1800	
1.4	Porter	2550-3200	PB-1, GP Rs.1800	
	Sr.Porter	2610-3540		
	Bill Porter	2650-4000		
1.5	Courier Gr.II	2610-3540	PB-1, GP Rs.1800	
	Courier Gr.I	2650-4000		
1.6	Coach Attendant	2550-3200	PB-1, GP Rs.1800	
	First Class Coach Attendant	2610-3540		
	AC Coach Attendant	2650-4000		
1.7	Attendant (Waiting Room)	2650-4000	PB-1, GP Rs.1800	
		2750-4400		
	Attendant (Weigh Bridge)	2650-4000	PB-1, GP Rs.1800	
1.8	Skidman	2550-3200	PB-1, GP Rs.1800	
	Sr.Skidman	2610-3540		
1.9	Safaiwala	2550-3200	PB-1, GP Rs.1800	
	Sr.Safaiwala	2610-3540		
	Sr.Safaiwala	2650-4000		
1.10	Waterman	2550-3200	PB-1, GP Rs.1800	
	Sr.Waterman	2610-3540		
1.11	Chowkidar	2550-3200	PB-1, GP Rs.1800	
	Sr.Chowkidar	2610-3540		
1.12	Box Porter	2550-3200	PB-1, GP Rs.1800	
	Sr.Box Porter	2610-3540		

SN	Category/Existing Designation	Pre-revised Pay Scale (Rs.)	Revised Pay Structure	Federation views regarding Grouping / Broad-banding of erstwhile Group 'D' staff and revision of their designations in view of 6th CPC's recommendations & DOP&T's letter dated 30-04-2010.
2	TRAFFIC TRANSPORTATION DEPARTMENT			
	Misc. Group 'D' Staff :			
2.1	Peon	2550-3200	PB-1, GP Rs.1800	
	Jamadar Peon/Duftary	2610-3540		
	Record Sorter	2650-4000		
	Sr.Record Sorter	2750-4400		
2.2	Pointsman/Leverman/Shuntman	2750-4400	PB-1, GP Rs.1800	
	Pointsman/Leverman/Shuntman	2650-4000		
2.3	Cook (Running Rooms)	2650-4000	PB-1, GP Rs.1800	
2.4	Gatemen (Traffic)	2610-3540	PB-1, GP Rs.1800	
2.5	Messenger/Sandeshvahak	2550-3200	PB-1, GP Rs.1800	
		2610-3540		
2.6	Porter	2550-3200	PB-1, GP Rs.1800	
	Sr.Porter	2610-3540		
2.7	Trollymen	2610-3540	PB-1, GP Rs.1800	
		2650-4000		
		2750-4400		
3	CIVIL ENGINEERING DEPARTMENT			
3.1	Artisan Helpers :			
	Helper Gr.II	2550-3200	PB-1, GP Rs.1800	
	Helper Gr.I	2650-4000		
3.2	Horticulture Staff :			
	Malis	2550-3200	PB-1, GP Rs.1800	
		2650-4000		
3.3	Misc. Group 'D' Staff :			
	Peon/Jamadar Peons etc.	2550-3200	PB-1, GP Rs.1800	
		2610-3540		
4	MECHANICAL ENGINEERING DEPARTMENT			
4.1	Laboratory Staff :			
	Lab Attendant-III	2550-3200	PB-1, GP Rs.1800	
	Lab Attendant-II	2610-3540		
	Lab Attendant-I	2650-4000		
4.2	Artisan Helpers :			
	Helper Gr.II	2550-3200	PB-1, GP Rs.1800	
		2650-4000		
4.3	Misc. Group 'D' Staff :			
	Cook (Running Rooms)	2650-4000	PB-1, GP Rs.1800	
4.4	Peon/Jamadar Peons etc.	2550-3200	PB-1, GP Rs.1800	
		2610-3540		

SN	Category/Existing Designation	Pre-revised Pay Scale (Rs.)	Revised Pay Structure	Federation views regarding Grouping / Broad-banding of erstwhile Group 'D' staff and revision of their designations in view of 6th CPC's recommendations & DOP&T's letter dated 30-04-2010.
5	ELECTRICAL ENGINEERING DEPARTMENT			
5.1	Artisan Helpers :			
	Helper Gr.II	2550-3200	PB-1, GP	
	Helper Gr.I	2650-4000	Rs.1800	
5.2	Misc. Group 'D' Staff :			
	Peon/Jamadar Peons etc.	2550-3200	PB-1, GP	
		2610-3540	Rs.1800	
6	S & T DEPARTMENT :			
6.1	Artisan Helpers :			
	Helper Gr.II	2550-3200	PB-1, GP	
	Helper Gr.I	2650-4000	Rs.1800	
6.2	Trollymen	2610-3540	PB-1, GP	
		2650-4000	Rs.1800	
		2750-4400		
6.3	Misc. Group 'D' Staff :			
	Peon/Jamadar Peons etc.	2550-3200	PB-1, GP	
		2610-3540	Rs.1800	
7	STORES DEPARTMENT			
7.1	Artisan Helpers (Printing Press) :			
	Helper Gr.II	2550-3200	PB-1, GP	
	Helper Gr.I	2650-4000	Rs.1800	
7.2	Misc. Group 'D' Staff :			
	Peon/Jamadar Peons etc.	2550-3200	PB-1, GP	
		2610-3540	Rs.1800	
8	MEDICAL DEPARTMENT			
8.1	Hospital Safaiwala	2550-3200		
	Conservancy Safaiwala	2610-3540	PB-1, GP	
	Safaiwala Jamadar (Medical)	2650-4000	Rs.1800	
	Sr.Safaiwala Jamadar	2750-4400		
8.2	Asstt. Cook	2650-4000	PB-1, GP	
			Rs.1800	
8.3	Lab Attendant-III	2610-3540	PB-1, GP	
	Lab Attendant-II	2650-4000	Rs.1800	
	Lab Attendant-I	2750-4400		
8.4	Hospital Attendant/ Ayahs	2550-3200	PB-1, GP	
		2610-3540	Rs.1800	
		2650-4000		
8.5	Misc. Group 'D' Staff :			
	Stretcher Bearer	2550-3200	PB-1, GP	
			Rs.1800	
	Safaiwala	2550-3200		
	Sr.Safaiwala	2610-3540	PB-1, GP	
	Sr.Safaiwala	2650-4000	Rs.1800	
	Dhobi Gr.II	2550-3200	PB-1, GP	
	Dhobi Gr.I	2610-3540	Rs.1800	
	Bhisty	2550-3200	PB-1, GP	
		2610-3540	Rs.1800	
	Peon/Jamadar Peons etc.	2550-3200	PB-1, GP	
		2610-3540	Rs.1800	

SN	Category/Existing Designation	Pre-revised Pay Scale (Rs.)	Revised Pay Structure	Federation views regarding Grouping / Broad-banding of erstwhile Group 'D' staff and revision of their designations in view of 6th CPC's recommendations & DOP&T's letter dated 30-04-2010.
2	TRAFFIC TRANSPORTATION DEPARTMENT			
	Misc. Group 'D' Staff :			
2.1	Peon	2550-3200	PB-1, GP Rs.1800	
	Jamadar Peon/Duftary	2610-3540		
	Record Sorter	2650-4000		
	Sr.Record Sorter	2750-4400		
2.2	Pointsman/Leverman/Shuntman	2750-4400	PB-1, GP Rs.1800	
	Pointsman/Leverman/Shuntman	2650-4000		
2.3	Cook (Running Rooms)	2650-4000	PB-1, GP Rs.1800	
2.4	Gatemen (Traffic)	2610-3540	PB-1, GP Rs.1800	
2.5	Messenger/Sandeshvahak	2550-3200	PB-1, GP Rs.1800	
		2610-3540		
2.6	Porter	2550-3200	PB-1, GP Rs.1800	
	Sr.Porter	2610-3540		
2.7	Trollymen	2610-3540	PB-1, GP Rs.1800	
		2650-4000		
		2750-4400		
3	CIVIL ENGINEERING DEPARTMENT			
3.1	Artisan Helpers :		PB-1, GP Rs.1800	
	Helper Gr.II	2550-3200		
	Helper Gr.I	2650-4000		
3.2	Horticulture Staff :		PB-1, GP Rs.1800	
	Malis	2550-3200		
		2650-4000		
3.3	Misc. Group 'D' Staff :		PB-1, GP Rs.1800	
	Peon/Jamadar Peons etc.	2550-3200		
		2610-3540		
4	MECHANICAL ENGINEERING DEPARTMENT			
4.1	Laboratory Staff :		PB-1, GP Rs.1800	
	Lab Attendant-III	2550-3200		
	Lab Attendant-II	2610-3540		
	Lab Attendant-I	2650-4000		
4.2	Artisan Helpers :		PB-1, GP Rs.1800	
	Helper Gr.II	2550-3200		
	Helper Gr.I	2650-4000		
4.3	Misc. Group 'D' Staff :		PB-1, GP Rs.1800	
	Cook (Running Rooms)	2650-4000		
4.4	Peon/Jamadar Peons etc.	2550-3200	PB-1, GP Rs.1800	
		2610-3540		

DOP&T O.M. No. No.AB-14017/6/2009-Estt (RR) dated 30-04-2010

~~CONFIDENTIAL~~

DESIGNATION AND INDICATIVE LIST OF DUTIES

(Erstwhile Group 'D' posts of Peon, Daftary, Jamadar, Junior Gestetner Operator, Farash, Chowkidar, Safaiwala, Mali etc)

New suggested designation: MULTI-TASKING STAFF

The duties would broadly include:

- a) Physical Maintenance of records of the Section.
- b) General cleanliness & upkeep of the Section/ Unit.
- c) Carrying of files & other papers within the building.
- d) Photocopying, sending of FAX etc.
- e) Other non-clerical work in the Section/ Unit.
- f) Assisting in routine office work like diary, despatch etc., including on computer
- g) Delivering of dak (outside the building).
- h) Watch & ward duties.
- i) Opening & closing of rooms.
- j) Cleaning of rooms.
- k) Dusting of furniture etc.
- l) Cleaning of building, fixtures etc.
- m) Work related to his ITI qualifications, if it exists.
- n) Driving of vehicles, if in possession of valid driving licence.
- o) Upkeep of parks, lawns, potted plants etc.
- p) Any other work assigned by the superior authority.

NOTE: The above list of duties is only illustrative and not exhaustive. Ministries/ Departments may add to the list, duties of similar nature ordinarily performed by officials at this level.